

*Required from 1<sup>st</sup> September 2024*

## **Non-Teaching Assistant Head of Year**

**(37 hours a week, term-time only plus five days)**

**Salary: NJC Points 18-22 pro-rata**

**Actual Salary: £25,596 to £27,428**

We are looking to appoint a motivated, enthusiastic and multi-skilled Non-Teaching Assistant Head of Year to join our dedicated Pastoral Team. Working within the Pastoral Hub at the heart of the school, the Assistant Head of Year will support the work of a Head of Year and contribute to the provision of exceptional pastoral care across the school. This is an excellent opportunity for a dynamic and proactive individual with a flexible and strategic approach. If you are an effective team player with a positive and solution-focused approach to work then we would like to hear from you.

Working within our outstanding Pastoral Faculty, the successful candidate will provide complementary support to a Head of Year on all pupil/parent issues. If you are passionate about the importance of excellent pastoral care and want to work alongside a hardworking and caring team then this is the job for you.

To be successful in this application, you must be able to demonstrate that you can motivate, engage and inspire pupils of all ages and abilities and actively contribute to the high expectations and achievements of the school. We offer excellent support and CPD, including a powerful, whole school focus on the development of learning and teaching. This is an excellent opportunity for the right person.

As a very popular, high-achieving and oversubscribed 11-16 girls' Academy with 1000 pupils on roll, we have a reputation for outstanding pupil outcomes, teaching and learning. This is achieved through a supportive programme of personal development, high expectations of pupil behaviour, academic rigour and a strongly inclusive ethos.

We are excited to be able to offer this position to join a welcoming team, in a positive work environment, where you can make a valued contribution to our continuous development.

**Details and an application form can be obtained from our website at:**

**[www.fairfieldhighschool.co.uk](http://www.fairfieldhighschool.co.uk)**

**CLOSING DATE: 9.00am on Friday 12<sup>th</sup> July 2024**

**INTERVIEWS: w/c Monday 15<sup>th</sup> July 2024 at a date to be confirmed.**

**Prospective candidates are encouraged to submit their applications as soon as possible as the school reserves the right to close the advert should we feel able to appoint an appropriate candidate during the application process.**

*Fairfield is an equal opportunities employer, who is committed to safeguarding and protecting the wellbeing of children and expects our staff and volunteers to share this commitment. This post is subject to an Enhanced DBS Disclosure.*