

Haldor Homework and Microsoft Teams

- If you have more than one child at Fairfield you can easily switch between your children by clicking on their names on the left-hand side of the Haldor Parent webpage or app.
- Haldor Homework gives you access to Microsoft's Immersive Reader which can read the home learning instructions aloud and can translate them to over 100 different languages.
- Fairfield does not use the 'Events' or 'Messages' functions that are available in Haldor Parent. These should be blank and can be ignored within the app.
- Teachers have been instructed to set all home learning tasks on Microsoft Teams but there is not an expectation that they use the feedback function in Teams. Feedback will be provided for key home learning tasks in line with our Policy for Learning and Teaching.
- Home learning assignments are set in Microsoft Teams but this does not mean they have to be completed within Teams or on a computer/tablet/phone.
- The completion status of home learning assignments within Teams and Haldor will be one of the following:
 - **Current** – there is still time until the due date for the home learning task to be completed by. Your child may have completed the home learning task assignment but if they have not clicked 'Hand-In', then Microsoft Teams will classify it as Current.
 - **Overdue** – once the deadline has passed,, Microsoft Teams automatically classifies the assignment as overdue. Your child may have completed the home learning task, but if they have not clicked 'Hand-In', Microsoft Teams will assume it has not been completed. It is the responsibility of pupils to click 'Hand-In' for each assignment.
 - **Completed** – your child has clicked 'Hand-In' for the assignment. They may not have submitted their work for the Home Learning assignment through Teams but, by clicking 'Hand-In' and moving the assignment to Completed, this helps them to manage their outstanding home learning assignments to be completed.

Home Learning at Fairfield

- **Type of home learning** - Home learning tasks are categorised as (i) reading (ii) creative (iii) revision or (iv) practice to help pupils understand what type of home learning task they need to complete.
- **Sanctions** - If home learning tasks are not handed in by the deadline, a 10-minute same-day detention with the teacher will be set. If this happens for a second time, a 30-minute after-school detention with the teacher will be set and, for the third time, it will be a 30-minute detention with the Head of Faculty. 24 hours' notice will be given to parents/carers if a 30-minute (14:45-15:15) detention is set, in line with school policy.
- **Independent Learning** - Teachers have been asked to ensure that home learning tasks can be completed independently by all pupils at home. If you feel your child needs more help to complete their home learning assignments, please contact your child's teacher in the first instance.
- **Support** – there is various support available to help pupils complete their home learning. Teachers can provide extra help when needed. The Maths Faculty hosts a weekly lunchtime Sparx Home Learning Club. There is a Study Club in the School Library after-school on Mondays, Thursdays and Fridays. Home learning help is available every day in Student Support at lunchtime. Also, the School Library is open to pupils before the start of the school day, at break time and at lunchtime for pupils to complete home learning and access computers.
- **Minimum Time** - Pupils will be told a minimum time to spend on home learning tasks, typically 30 to 60 minutes depending on the subject, task and year group. If you feel your child has spent long enough on a home learning task but it has not been completed, please provide a note to your child's teacher explaining this. We do not want pupils staying up past their bedtime, spending longer than intended on home learning tasks.
- **Maths** - Maths Sparx home learning is set every week, except during assessment windows, and all pupils have a deadline of Wednesday morning to complete this by.