

23<sup>rd</sup> November 2023

Dear Parent/Carer

I hope you and your families are well. Fairfield pupils have been working extremely well this term whilst preparing for and sitting assessments. They have enthusiastically engaged in our extracurricular offer, our educational visits and our pupil leadership opportunities including reading mentors and student council. At this point in the Autumn term, I would like to update and remind you of some key messages so that we can continue to work together to support the progress, personal development and pastoral care of your child.

**Punctuality** - a polite reminder that we have a new sanction system at Fairfield, this academic year, for being late. Lateness for school on three occasions for a total of no more than 30 minutes will result in a whole school detention for 30 mins after school. Lateness to school on three occasions for a total time between 31 and 60 mins will result in a one-hour detention. If you need any help and support regards your child's attendance or punctuality, please do not hesitate to contact your child's form tutor or Miss Fletcher, our Medical Needs and Attendance Officer, via her email address - [jfletcher@fairfieldhighschool.co.uk](mailto:jfletcher@fairfieldhighschool.co.uk)

**Excellent Attendance** - attendance is directly linked to achievement. The Department for Education research shows that 17 school days of absence results in all of a pupil's GCSE grades dropping by one grade. 90% attendance is equivalent to missing half a day every week and 19 days of absence over the academic year. Excellent attendance is vital for your child to progress on to further education and open up career paths. When a pupil attends and engages, they develop an ambition to develop themselves further as they complete their goals and therefore gain the confidence to push themselves to succeed.

We know that you want the best for your child, and to achieve this we need you to help us keep their attendance as high as possible. Phone or email school as soon as you know your child will be absent. Please remember holidays during term time will not be authorised and will result in penalty notices and fines. Your child should not be absent if they have fallen out with friends, they need to talk to us to help solve the problem instead of avoiding it. They should not be absent for minor ailments. Only book dentist or GP appointments during school hours if absolutely necessary.

On a final note, teachers can only teach your child if they are present. We have a fantastic team of staff who are dedicated to help your child, they can only help your child to learn and succeed if your child is in school. Help us to keep your child's attendance over 98% to give them the best possible chance to succeed at school.

**Jewellery and mobile phones** - second confiscation of mobile phones and an item of jewellery/make-up will result in a whole school detention for 30 mins after school. Further confiscations can result in a one- hour detention and isolation.

We will work with you to support your child but if at any point your child is required to work in isolation then this will also mean a 30 min detention must be served at the end of the day in isolation.

If you have any concerns regards your child, please do not hesitate to contact either their form tutor or their Head of Year via email:

Year 7 – Miss Diamandis; [gdiamandis@fairfieldhighschool.co.uk](mailto:gdiamandis@fairfieldhighschool.co.uk)

Year 8 – Mr Knowles; [mknowles@fairfieldhighschool.co.uk](mailto:mknowles@fairfieldhighschool.co.uk)

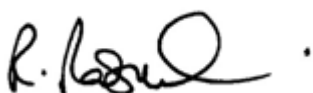
Year 9 – Miss Howard; [khoward@fairfieldhighschool.co.uk](mailto:khoward@fairfieldhighschool.co.uk)

Year 10 -Mrs Loney; [jloney@fairfieldhighschool.co.uk](mailto:jloney@fairfieldhighschool.co.uk)

Year 11 – Miss Tilley; [amtilley@fairfieldhighschool.co.uk](mailto:amtilley@fairfieldhighschool.co.uk)

Thank you for your continued support.

Yours sincerely



Mrs Rasul

**Assistant Headteacher**